



UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

Tender No. 50

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC. , Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Procurement of Receipt Paper (Thermal Paper Roll for NCR SelfServ22e ATM), Receipt Paper (Thermal Paper Roll for NCR SelfServ SE Cash ATM) & Receipt Paper (Thermal Paper Roll for NCR SelfServ 61 CRM) for Uttara Bank PLC.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	i. Valid Trade License, ii. TIN certificate, iii. Documents to be provided to prove that the bidder has at least 3 (Three) years experiences in related business and at least 2 (Two) years experiences for providing the quoted brand items iv. Experience Certificate to the effect that the bidder has supplied the quoted brand items to any 2 (two) Corporate body/ financial organization minimum 1 Bank and maintaining the same successfully v. List of Corporate Clients along with the name of Contact person & telephone number vi. Certificates of Reseller/Authorized Dealer/Supplier from the Manufacturer.
05.	Price of Tender Document	Non-refundable Tk.1,000/- (One thousand) only in the form of Pay Order favouring 'Uttara Bank PLC. , Head Office'.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	BDT 20,000/- (Taka Twenty thousand) through Payment Order in favor of "Uttara Bank PLC."
08.	Last date & time for selling Tender Document	On or before 20.05.2026 during office hours.
09.	Date & time for Tender submission	On 21.05.2026 before 3.00 PM.
10.	Date and time for Tender opening	On 21.05.2026 at 3.30 PM in the presence of bidders or their representatives (if any).
11.	Special Instructions	• The authority reserves the right to relax, change or drop any of the terms & conditions of the schedule without any further notice. • The Uttara Bank PLC. reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tenders without assigning any reason whatsoever.

General Manager

MD. RAFIQUL ISALM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

